

KENAN QUILTERS' GUILD QUILT SHOW – NOVEMBER 7-9, 2025
“Quilts at the Kenan 2025”

Quilt Label Instructions – For Drop-Off November 2nd and Pick-Up November 9th – See times below

The next page contains pictures of how your labels should be attached to your item at drop-off. Please use this reference to ensure quick processing of your item.

Each item must be in a **clear plastic bag, one item to a bag** to ensure protection of your quilt during storage and handling. The clear bag allows us to see the color and size information. You will get a clear bag to Pick-Up your item but there is NO guarantee it will be “your” bag so please plan accordingly.

Quilt Identification Forms (labels) Required for Drop-Off / Pick-Up

Each item must have a set of labels attached to ensure proper identification when dropping off and picking up. Detailed instructions appear below, and the labels are the last page of this document. Make as many copies as needed to ensure one set of labels for each item. Use the pictures for reference (note pictures are for placement only as the actual label format may change slightly for a specific show year).

The label page has three parts:

- Part 1 is your claim form where we will add the item number/size category, then return it to you during drop-off. You will need this to pick up your entry after the show. If you designate someone else to pick up your entry, they will need this form.
- Parts 2 and 3 must be **SAFETY PINNED with just 2 pins per label** (see picture) to your entry before you bring it to us. We will verify they match and add the item number/size category to each label at time of drop-off.
- Please **fold your item front side out** before placing in its own clear plastic bag. When you flip up the lower right front corner with Part 3 of the labels, it should reveal Part 2 of the labels on the lower right back corner. Please have the labels near the bag's opening to speed up our check-in process.
- **ALL** quilts must have a 4-inch-deep sleeve at the top for hanging, pinned, or stitched in place across the FULL width of the item. If your item is greater than 100 inches in length, the sleeve must be positioned so the **TOP EDGE** of the sleeve measures **no more than 104 inches from the bottom edge of the quilt** (this avoids dragging on the floor). Please contact Nancy (716-417-5762) if you need more information about the sleeve. Any item without a sleeve will not be accepted at Drop-Off unless prior approval is received.

Drop-off:

Kenan Arena, 195 Beattie Avenue, Lockport NY 14094 on:
Sunday, November 2, 2025 – 11:30 am – 6:00 pm

Pick-up:

Kenan Arena, 195 Beattie Avenue, Lockport NY 14094 on:
Sunday, November 9, 2025 – starting 5:30-6:30 p.m.

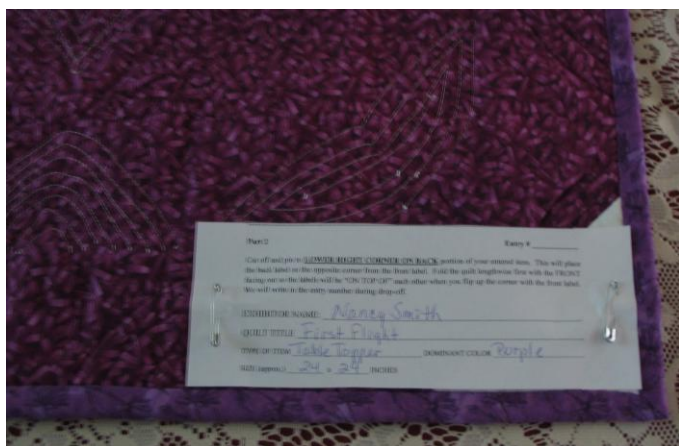
By signing at drop-off, you acknowledge acceptance of the following: Kenan Quilters' Guild (KQG) reserves the right to edit each entry description for grammar, punctuation, and reduction of wording to fit available space. Submission of this item implies permission to photograph it for use in KQG records, publicity, and/or promotional purposes. KQG does not assume responsibility or liability for damage to or loss of the item from time of drop-off through time of pick-up for this show. Please check your homeowner's/renter's policy for coverage. Entries accepted and displayed are at the sole discretion of KQG.

Please read the instructions on the labels page very carefully. Parts 2 and 3 need to be in specific locations and attached using safety pins so we can verify all parts match at drop-off.

Placement of Part 3 on Front of Quilt – Lower Right Corner



Placement of Part 2 on Back of Quilt – Lower Right Corner



Folded Lengthwise to Line Up Parts 3 & 2 for Drop-off and Number Assignment



Kenan Quilters' Guild Quilt Show - NOVEMBER 7-9, 20253
QUILT IDENTIFICATION FORM
Drop-off and pick-up take place at the Kenan Arena, 195 Beattie Ave., Lockport NY
(Contact phone: Nancy @ 716-417-5762)

Part 1 **For KQG Use Only: Entry # _____ & Category _____ Novice? _____**

Please bring this copy with you for drop-off and pick-up. We will write in the entry # during drop-off.

KEEP IN A SAFE PLACE – THIS IS YOUR CLAIM CHECK

NAME _____

ADDRESS _____

PHONE: PRIMARY _____ OTHER _____

ITEM TITLE _____

SIZE (approx.) _____ x _____ INCHES **ITEM # _____ of _____ ITEMS**

Drop-Off: Sunday, Nov 2 – 11:00 am – 6:00 pm **Pick-Up:** Sunday, Nov. 9 – 5:30 pm – 7:00 pm

Part 2 **For KQG Use Only: Entry # _____ & Category _____ Novice? _____**

Cut off and pin to **LOWER RIGHT CORNER ON BACK** using **2 SAFETY PINS**. It will be on the opposite corner from the front label – if they are on the same corner, please start over. Fold the quilt lengthwise first with the FRONT facing out so the labels will be “ON TOP OF” each other when you flip up the corner with the front label. We will write in the entry number during drop-off.

EXHIBITOR NAME: _____

ITEM TITLE _____

SIZE _____ x _____ INCHES **ITEM # _____ of _____ ITEMS**

Part 3 **For KQG Use Only: Entry # _____ & Category _____ Novice? _____**

Cut off and pin to **LOWER RIGHT CORNER ON FRONT** of using **2 SAFETY PINS**. Fold the item lengthwise first with the FRONT facing out and place in a clear plastic bag **WITH THIS TAG SHOWING AND BY THE OPEN END OF THE BAG**. We will write in the entry # during drop-off.

ITEM TITLE _____

SIZE: _____ x _____ INCHES MEMBER: YES ____ NO ____

FROM A KIT: YES ____ NO ____ EXCLUDE FROM JUDGING: _____

ROW _____ POSITION _____ (For KQG Use Only)