

KENAN QUILTERS' GUILD QUILT SHOW – NOVEMBER 3-5, 2017
“The Artistry of Quilts”

REGISTRATION INSTRUCTIONS – NEW TWO-PART ENTRY PROCESS

(Non-Members' Items Welcomed Within Guidelines Below)

ENTRY LIST – Due by Friday, September 15, 2017 (SORRY, NO EXCEPTIONS)

Provide a list of your items for entry using page 2 of this registration form. This must include your identifying information, the name of each item and its size. Please list the items in the appropriate category (Small, Medium, Large) using the sizing information on the form.

Items completed in a Kenan Quilters' Guild Class or Challenge or as part of our Storybook Project may be entered in addition to the limits listed below. We will display these together in a special area. Please identify these items on the Entry List in the section marked “KQG Class / Challenge / Storybook Project”.

Members: Up to TEN quilts in each size category (total of 30).

Non-members: ONE quilt in each size category (total of 3).

KQG class/challenge/storybook project: ONE per each class, challenge or storybook project regardless of member or non-member status.

Quilts must be listed in the priority you want them included. We will review all entries on a first come basis using the FIRST FIVE (members) or FIRST ONE (non-members) in each size category to determine overall number for the show. Then we will take the next quilt in each size category until we reach capacity for our hanging uprights and poles.

We will confirm to you which of your entries are included no later than Friday, October 5, 2017.

QUILT DESCRIPTION FORMS – Due by Friday, October 19, 2017

Each quilt entered requires a detailed description for the label attached to the front of the quilt during the show. Page 3 of this registration form includes the details needed as well as a description area to describe your quilt's story. Use one of these for each item, copying as many as you need from page 3.

You may enter the information directly in the form (it is a Microsoft Word document) ignoring any issues with spacing as we will copy your information into our standard label forms. You may also print the form and fill it in by hand.

Registration Forms are available at www.kenanquiltersguild.org. Please send the paper copy, the Word document, or a scanned copy to Nancy Smith via:

Email (scanned copies okay):
nesmithmmb3@yahoo.com

Or US mail:
Nancy Smith
7201 Woodmore Ct
Lockport, NY 14094

Should you have any questions about completing the forms, please contact Nancy at 716-417-5762 (Please leave a detailed message if no answer).

A PDF is also available at www.kenancenter.org/affiliates and on our website.

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“The Artistry of Quilts”

ENTRY LIST

Exhibitor Information:

Last Name _____ First Name _____

Address: _____ St: _____ Zip: _____

Phone: _____ Email: _____

Kenan Quilters' Guild Member? Yes ___ No ___

Members may list up to TEN quilts in each size category. Non-members are limited to ONE quilt in each size category. One item may be entered from each KQG class/challenge/storybook regardless of member status.

#	Item Name	Width x Length	#	Item Name	Width x Length
Large (over 240 inches all 4 sides added)			Medium (151 - 240 inches all 4 sides added)		
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
Small (up to 150 inches all 4 sides added)			KQG Class / Challenge / Storybook Project		
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		

KENAN QUILTERS' GUILD SHOW – QUILT DESCRIPTION FORM – NOV. 3-5, 2017

Exhibitor Information:

Last Name _____ First Name _____

Address: _____ St: _____ Zip: _____

Phone: _____ Email: _____

Kenan Quilters' Guild Member? Yes ___ No ___

Exhibited Item Information (used for hanging decisions, program, etc. – check ALL that apply):

Title of Item: _____

Size (inches): Width ___ Length ___ **OR** Other (for example, garment, purse, tote) check here: _____

Special Theme: Holiday: Yes ___ No ___ Patriotic: Yes ___ No ___ Other: _____

Pieced by: Hand ___ Machine ___ Appliqued by: Hand ___ Machine ___

Quilting: Hand ___ Domestic Machine ___ Longarm ___ Computer Generated ___

Quilted By: Self ___ Other _____

If "other", are they a professional quilter (available for hire)? Yes ___ No ___

Pattern Name: _____ Copyright permission: Yes ___ No ___

Pattern Designer: _____ **OR** Self ___

Was this a KQG Class? Yes ___ No ___ If yes, which class: _____

Was this a KQG Challenge? Yes ___ No ___ If yes, which challenge: _____

Was this part of the KQG Storybook Project? Yes ___ No ___

Is this item for sale? Yes ___ No ___ If yes, price or contact: _____

Maker: _____ Owner: _____ (if different from Exhibitor)

Story (50 words or less): A brief description e.g., design inspiration, special features/technique, story of quilt, etc.

Quilt Identification Instructions – For Drop Off / Pick Up – See dates below

The next page (page 5) contains pictures of how your labels should be attached to your item at drop-off. Please use this reference to ensure quick processing of your item.

Each item must be in a clear plastic bag to ensure protection of your quilt during storage and handling. The clear bag allows us to see the color and size information. Using **ONE BAG PER ITEM** avoids the issue of trying to hang two items in one bag at two different locations in the show.

Quilt Identification Forms (labels) Required for Drop Off / Pick Up

Each item must have a set of labels attached to ensure proper identification when dropping off and picking up your entry. Detailed instructions appear on page 4 and the labels are on page 5 of this document.

This page has three parts:

- Part 1 is your claim form we will add the item number and return to you during drop-off. You will need this to pick up your entry after the show. If you designate someone else to pick up your entry, they will need this form.
- Parts 2 and 3 must be **SAFETY PINNED** to your entry before you bring it to us. We will verify they match and add the item number to each label at time of drop-off.
- Please fold your item front side out and place **EACH ENTRY** in its own clear plastic bag. When you flip up the lower right front corner with Part 3 of the labels, it should reveal Part 2 of the labels on the lower right back corner. A picture is available at our website: www.kenanquiltersguild.org under Biennial Quilt Show.
- **ALL** quilts must have a 4 inch deep sleeve at the top for hanging, pinned or stitched in place across the **FULL** width of the item. Please contact Nancy if you need more information about the sleeve.

Drop-off:

Kenan Arena, 195 Beattie Avenue, Lockport NY 14094 on:

Sunday, October 29, 2017 – 1:00 pm – 5:30 pm

Monday, October 30, 2017 – 2:00 pm – 6:00 pm

Pick-up:

Kenan Arena, 195 Beattie Avenue, Lockport NY 14094 on:

Sunday, November 5, 2017 – 5:30-6:30 p.m.

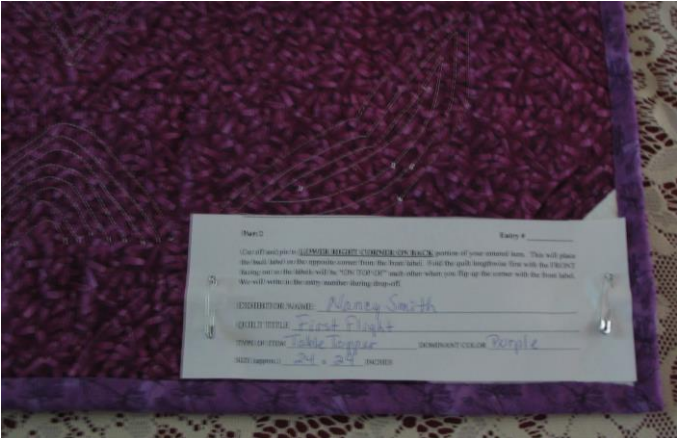
By signing at drop-off, you acknowledge acceptance of the following: Kenan Quilters' Guild (KQG) reserves the right to edit each entry for grammar, punctuation, and reduction of wording to fit available space. Submission of this item implies permission to photograph it for use in KQG records, publicity, and/or promotional purposes. KQG does not assume responsibility or liability for damage to or loss of the item from time of drop-off through pick-up for this show. Please check your homeowner's/renter's policy for coverage. Entries accepted and displayed are at the sole discretion of KQG.

Please read the instructions on the labels page very carefully. Parts 2 and 3 of that form need to be in specific locations and attached using safety pins so we can verify all parts match at drop-off.

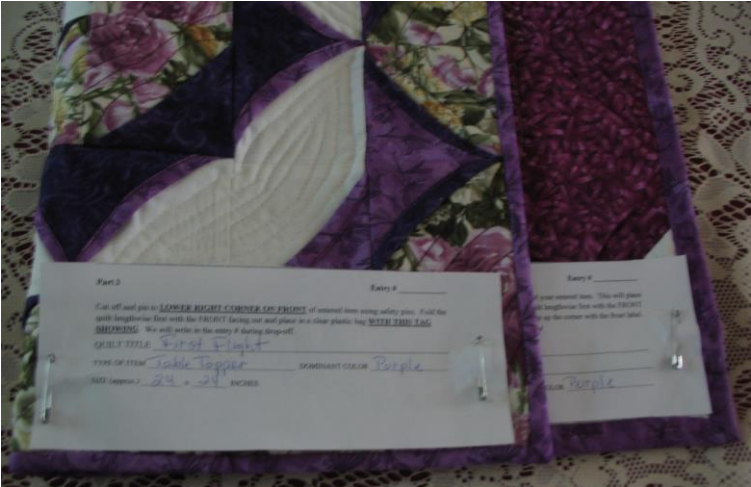
Placement of Part 3 on Front of Quilt – Lower Right Corner



Placement of Part 2 on Back of Quilt – Lower Right Corner



Folded Lengthwise to Line Up Parts 3 & 2 for Drop-off and Number Assignment



Kenan Quilters' Guild Quilt Show - November 3-5, 2017

QUILT IDENTIFICATION FORM

Drop-off and pick-up take place at the Kenan Arena, 195 Beattie Ave., Lockport NY

(Contact phone: Nancy @ 716-417-5762)

Part 1

Entry # _____

Please bring this copy with you for drop-off and pick-up. We will write in the entry # during drop-off.

KEEP IN A SAFE PLACE – THIS IS YOUR CLAIM CHECK

NAME _____

ADDRESS _____

PHONE: PRIMARY _____ OTHER _____

QUILT TITLE _____

SIZE (approx.) _____ x _____ INCHES

Drop-Off: Sunday, October 29th – 1:00 pm – 5:30 pm, Monday, October 30th – 2:00 pm – 6:00 pm

Pick-Up: Sunday, November 5th – 5:30 pm - 6:30 pm

Part 2

Entry # _____

Cut off and pin to **LOWER RIGHT CORNER ON BACK** portion of your entered item using **SAFETY PINS**. This will place the back label on the opposite corner from the front label. Fold the quilt lengthwise first with the FRONT facing out so the labels will be "ON TOP OF" each other when you flip up the corner with the front label. We will write in the entry number during drop-off.

EXHIBITOR NAME: _____

QUILT TITLE _____

SIZE (approx.) _____ x _____ INCHES

Part 3

Entry # _____

Cut off and pin to **LOWER RIGHT CORNER ON FRONT** of entered item using **SAFETY PINS**. Fold the quilt lengthwise first with the FRONT facing out and place in a clear plastic bag **WITH THIS TAG SHOWING**. We will write in the entry # during drop-off. Please indicate how constructed below.

QUILT TITLE _____

SIZE (approx.) _____ x _____ INCHES

PIECED BY: ____HAND ____ MACHINE APPLIQUED BY: ____HAND ____ MACHINE

QUILTED BY: ____HAND ____ DOMESTIC MACHINE ____ LONGARM ____ COMPUTER